



PATHFINDER MISSIONS

PROJECT ORGANIZER

Revision 1 (2/2/2006)



Preface

How do I plan a Pathfinder Trip?

Where in the world are we going?

What time of the year can we take this trip?

What does the size of the team need to be?

What type of transportation will we need?

How much will the trip cost each member?

Do I have contact with the Host Missionary?

How do I plan for food and water?

Will we need passports and visas?

There are a few other questions but they will be covered on the pages to come.

INDEX

- I. PROJECT COORDINATOR
- II. PUTTING THE TEAM TOGETHER
- III. TEAM LEADERS
- IV. CONTACT WITH THE MISSIONARY
- V. PREPARING A BUDGET
- VI. PROJECT FUNDS
- VII. EQUIPMENT LIST
- VIII. MEDICAL PROBLEMS
- IX. TRAVEL ARRANGEMENTS
- X. DEVOTIONALS AND WORSHIP
- XI. EMERGENCY CONTACTS
- XII. PROJECT CHECKLIST
- XIII. FORMS

I

PROJECT COORDINATOR

Once your District or Church has decided to conduct a PathFinder mission, prayerfully consider someone to coordinate the project. This person needs to be someone you can count on to get the job done. He should have the ability to organize and put things together. He does not have to know anything about construction, building or materials. All he needs to be is a dedicated Christian with a heart for missions and missionaries. If he is an organizer he can follow the instructions in this packet and successfully put together a project. Since you are reading this document you probably have been chosen.

It is important to stress the importance of having only one person in charge. There is only one "project coordinator" for each project. This will prevent much confusion and ensure things are not left undone. A good organizer will delegate responsibilities to others and have them report back to him. This will centralize all aspects of the mission. As Fred Deaver, National FCF President Emeritus, puts it, "Anything with two heads is a freak."

From this point forward in this packet, all comments are directed to the project coordinator. Remember, as a project coordinator going into a foreign country, your attitude should be this: Whatever service you render must be done in such a way that it will not embarrass or belittle the people to whom the service is being rendered. God bless you and guide you in this wonderful endeavor.

II

PUTTING THE TEAM TOGETHER

Once you have decided to coordinate the PathFinder mission for your group, follow these steps:

1. Secure an authorized project by obtaining one of the following:
 - a. Written invitation directly from a Missionary AND/OR
 - b. Bronze Projects can be requested through the Missions America office in Springfield, MO.
Telephone Number: 417-862-2781. email: jbell@ag.org
Silver or Gold Projects can be requested through the AGWM CP&D office in Springfield, Mo.
Telephone Number: 417- 862-2781 ext 2082 email: bstrickland@ag.org
 - c. Contact the National PathFinder President. Telephone Number: 931-626-9358.
email: mikeking5@bellsouth.net
 - d. Contact your District Missions Coordinator and make him aware of your intentions to begin forming a team.
2. Follow the Project Checklist (XII), and things should run smoothly. Throughout the remainder of this information, you will be given amounts and figures to work with based on prior trips.
3. First, mail or e-mail general information to all who might be interested and have the skills necessary to complete the project. Make sure you put a return date on the form. Along with the form, send a letter explaining who you are and the purpose of the project that is needed. Give them your address and telephone number. When the form is returned, start an Equipment list and a Project Participants list. This is where computer spreadsheets work great. Communicating with the host missionary, you will develop a list of tools and items need to bring with you. These items should be covered in detail with the team members at an orientation meeting held 30 to 60 days

prior to the departure date. A trip application should be sent to each interested person. This application will contain the dates, cost, and will also ask key questions that will help you develop the team. The coordinator wants to find key people to make his work easier. Some of these key people will consist of construction supervisor, health and safety person, and camp logistics person.

4. Once you have a group of men committed to a project, contact your District Royal Rangers Commander, District Men's Director and District Superintendent and advise them of your intentions. They need to know that project participants will be raising money in the local churches. You might take this packet with you when visiting with them to help your District leaders see what you are doing. Do not proceed without your District being fully informed about what you are doing.
5. Once the National PathFinder President or CP&D Office gives you a project number, you are on your way.

It will be your responsibility to communicate with the host missionary to find out the building needs of the project. You can never ask too many questions, but be respectful of the missionary's time and keep good notes. Be sure and get every contact address, email, telephone number and fax number that the missionary has.

6. Do your homework about the culture and climate of the country you are going. The Internet will make this an easy task
7. As the PathFinder Project Coordinator, you must maintain contact with your project participants. As soon as you learn of your budget needs, inform the project participants so they can begin their fund-raising efforts. Another important point: keep the excitement going in the months leading up to the trip. A good recommendation is, after receiving the Participants Questionnaire, send out another letter 1 to 2 months later with a list of all the project participants' names, addresses, and telephone numbers. Share any other information you have received from the Missionary. About 3 months prior to the trip, send out an information packet-this is very important! Some of the things you need to explain in this mailing are as follows:

- Orientation: Explain what items to bring and what not to bring. Explain where you will be going and what you will be doing there.
- Climate: Describe the area and its weather conditions at the time of the construction project. Let your men know how they should dress and what kind of personal equipment to bring for that particular climate.
- Local People: The Missionary can help you in this area. Ask him to explain what to expect from the people.
- Cooperation with Missionary: The Missionary is in charge of the building project. Your people need to realize that he "calls the shots." Our building methods will not always work in foreign countries, but you can learn if you cooperate with the Missionary.
- Entering a Foreign Country: Check with the CP&D Office to learn the entrance requirements of the country where the team will be working. Many countries not only require a passport but also require a Visa. Shots may also be required. Check out these requirements through the Internet with the Center of Disease Control in Atlanta.

- ❑ Insurance and Waiver: These forms will be sent to the coordinator when he registers the project through the Springfield office. These forms are mandatory for legal and other reasons. Each project participant must fill out these forms and return it to the CP&D Department seven (7) days prior to your departure. Failure to do this will result in your project being canceled. These forms can also be found on the Pathfinder Web Site www.pathfindermissions.com

- ❑ Medical Problems: After you have explored the harsh working conditions of the area you are going to, it will be the responsibility of each member to discuss this with their local doctor. You can also find the health risk by searching the web at the Center for Disease Control. It will ask you for your country of travel and it will tell you more than you want to know. Many may back out at this time.
- ❑ The Building Project: Explain what type of construction you will be involved in, size of the building to be constructed, and any other projects in which they will be involved. There are basically three teams - framing, masons and special projects. Most of the construction we will be involved in will not require more than this. However, there are times when persons with knowledge of electricity or plumbing are needed. The Missionary will let you know what expertise you will need. Divide your men into one of these teams based on the response from the questionnaire.
- ❑ List of Project Participants: Give everyone the name, address and telephone number of all the project participants.

- ❑ Travel Arrangements: Make sure everyone is informed of the place and time of departure. Let them know where you will be staying overnight if you plan to stay in a hotel outside of the US. As close as possible let them know when they will be arriving home.
- ❑ Emergency Contacts: Have telephone numbers available prior to and during travel. Get telephone numbers from the Missionary for emergency contacts while at the projects site.
- ❑ Devotionals: Assign someone to speak or hold a devotional each day.
- ❑ Equipment List: Based on climate and type of construction, make out an equipment list for the project participants.

Mail a packet containing the above information to all project participants following the Project Checklist (XII) plus any other data you think might be informative. There will be lots of questions to answer!

III TEAM LEADERS

As project coordinator, you are responsible for the overall planning and success of the project. However, you need to carefully select qualified team leaders to assist you. They need to be good at getting along with others and have natural leadership abilities. If the work is going to require more than one type of construction-such as framing and masonry-then select one team leader for each of these responsibilities.

Try to find someone who is a general contractor. He will have experience in supervising men at construction sites. He will have knowledge about details most people would not think about. He will know what type of tools are needed, and can usually do about any kind of construction work. Contact your team leader early and give him as much information as possible. He may want to contact the missionary himself. Most missionaries can give you the building specifications well in advance of the trip. If the major part of the construction work is masonry, you will need to get a block layer by trade. This might mean you will have to go outside of FCF or Royal Rangers for the most qualified person. The important thing is to get the project completed.

A special projects team leader is a must. Select someone who has experience in all types of construction. This person needs to be creative and innovative. During your construction project you may encounter different problems with various types of construction that if not handled would cause your framers or masons great difficulty in completing their work. The special projects leader needs to be able to solve these problems and be a construction "jack -of-all-trades."

Remember, you are responsible for the overall project and are the liaison with the Missionary. You will communicate his plans to the rest of the team.

IV CONTACT WITH THE MISSIONARY

Once you have accepted a project, you will be given the name, address and telephone number of the Missionary with whom you will be working. He is the key person in the whole project. Your communication with him is vital-whether it is by telephone, fax, Email or regular mail. When initially corresponding with the missionary, give him your name, address, fax and telephone number. Ask the following questions:

- Type of building construction
- Special tools required, if any
- Any smaller projects to be completed, i.e., pews, etc.
- Geographical location of the project
- Location of your team campsite
- Nearest water source
- Availability of sanitary facilities for team
- Day and night temperatures
- Local customs-do's and don'ts
- Border and airport arrangements
- Emergency telephone numbers

Many of these questions will be answered from the Project Information Form (see Forms XIII). Send this form to the Missionary eight to ten months prior. (See XII Project Checklist)

Stay in constant contact with your Missionary. The best way is by fax or E-mail. This is inexpensive and provides written documentation for future reference. It is important to retain all correspondence with anyone involved in the project.

V PREPARING A BUDGET

The first thing to do when preparing a budget is to find out how much the construction will cost. When the

National [PathFinder President](#) or CP&D office assigns you a project, they can tell you the cost of construction. The second part of your budget is a little more difficult to put together. Past experience shows that a project will have several categories:

Transportation

Items to consider are:

Airline Tickets

Airport Parking (Coordinator may have to leave vehicle for the week)

Vehicle Rental

Fuel expense

Local Drivers for Rentals in some countries

Bus Charters for the week (comes with the driver)

Hotels (Sometimes on the first and last nights of a Gold Team)

Hotels or per diem for each night (Silver Team)

Food

You will need to take your food. Military MRE's are the most convenient food source. If you are not familiar with MRE, I recommend you go to an army surplus store and purchase one. Open it and examine the contents; you will find it is complete in every detail. To purchase the MRE contact a military base or military surplus. Backpacker meals are a good alternative. This is good food but not as convenient and it will be more expensive. Plan on three meals per day per person. It is a good idea to have the men carry an extra two days' rations in case of emergency. I have found that two MRE's per day are enough for many team members because they will bring alternatives anyway. This will reduce some of your packing and expense. Before eating the local food, always ask the Missionary for his advice. Some missionaries have established a per diem rate that includes all food on the Silver Projects.

Camping Equipment

- a. Stove: You need to have a stove which can burn any type of fuel. The *Mountain Safety Research* stove, model MSR XGK II, is a good choice. There are many other brands that may work as well. You may be able to contract with the local missionary to purchase a propane stove and fuel for the team. This will save you a lot of packing on your end. At the end of the trip it may make a nice gift to the Missionary.
- b. Cook Kit: Again, the *Mountain Safety Research* Alpine kit is the best. It is a stainless steel, three-piece set, containing two pots and a lid. In addition you will need a metal drinking cup. The Coordinator may want to purchase a kit that will work for the whole team. Each individual would then only be required to bring utensils, plate, and cup.
- c. Water Purification System. The coordinator may want to purchase the five-gallon filtering system. These can cost \$150.00 and up each and you will need one or two depending on the size of the team. They are good for several hundred gallons of water before the filter needs to be replaced. This will be better for the group than each one buying an individual system. A good water purification system will be expensive but is an absolute necessity. Contact TealBrook Supplies phone: 800-222-6614 or www.tealbrook.com for ordering information. If you purchasing camping equipment or special tools for the team be sure to add that into your budget.

MAPS Insurance

You will need to fill out an insurance form (see XIII Forms). Include all the project participants on the same form. The cost is minimal and is filed with the CP&D Office. Make sure all the participants' names are on this list.

VI PROJECT FUNDS

Source of Funds

Funds for the project will come from two sources: the participant and his local church. As a rule the participant's church is willing and eager to provide funds for the building materials. The participant is responsible for his own travel, food and lodging expenses. Following is an example of the breakdown of the total cost per man:

The cost of building materials is \$6,000 and 15 men have committed to participate. \$6,000 divided by 15 equals \$400 that each man needs to raise from his church. The travel, food and lodging expenses are \$5,000 divided by 15 equals \$333 per man. The total cost to each participant, then, is \$733.

Each participant should be strongly encouraged to get his local church involved in contributing. Many people are will to donate material money even though they are not able to go. Some churches will contribute the entire amount to the participant. The church should then be given credit for missions giving. Make sure you explain to the participants how your finances will be accounted for so they can answer questions within their local church. (See following section, Accounting for Funds.)

Encourage the participants to begin early to set money aside. This will prevent them having to come up with a large sum of money as your deadline draws near. If they know their trip expense is \$1000 and is not due for 10 months, all they have to do is put about \$100 aside each month. If a participant is having trouble raising funds he should contact you to see if you know of other churches that might help.

Remember, fundraising outside of a participant's local church needs to be cleared with the District office.

Accounting for Funds

- a. **Receiving Funds:** Establish a deadline. Ask the participants to submit half of the total amount six (6) months prior, and the remaining amount three (3) months prior. This will ensure their commitment and will provide money necessary to enable the Missionary to begin purchasing building materials in advance, and also funds for your incidental expenses such as postage, stationary, etc. Encourage participants to meet the funding deadlines.
- b. You should try to run all moneys through your local church or district. This will make accounting for incoming funds and check-writing much simpler. It will also ensure accountability. The material money for a Gold or Silver Pathfinder project will need to be sent to Springfield for the project number that has been assigned.
- c. **Keeping Good Records:** When you receive money, record who it is for and who it is from- church, business or individual. Record the full name and address if the giver; this will ensure they receive missions credit after the project is complete. Also, record the check number and

date received. As you expend funds, keep all receipts. It is a good idea to withdraw cash prior to departure and to divide it among several people. Make each person responsible for accounting for the money [that is](#) advanced to them. Receipts for expenditures must be obtained and turned in to you so you can balance your accounts at the end of the project. When you total your expenses following the trip, there may be some funds unaccounted for. The first thing to check is cash. Undoubtedly, some of your people will lose receipts or forget to ask for them. Also, there are expenses for taxis, airport tax, border crossings, etc., for which receipts may be unavailable. When money is changed from one currency to another, there is a fee; this is another place to look.

Financial responsibility is a must. You will be working with large sums of money. Therefore, a disassociated third party should oversee the distribution and accounting for the money. Royal Rangers is under the district and a [PathFinder mission](#) is a district function. When you inform the district superintendent of your project, make him aware that you will be financially accountable to him. You must make certain that this and every aspect of the project is properly coordinated with your district officials.

VII EQUIPMENT LIST

In considering equipment, you should approach a PathFinder trip just as you would a backpacking trip. Certain personal items are standard:

Sleeping bag: The type of bag will depend on the climate and time of year. You should check with the Missionary for this information

Pad: Do not bring cots or other bulky items.

Personal hygiene kit: Standard items

Towel: One should do

Work clothes: Wear one set of work clothes and bring only one change

Work shoes or boots: Standard

Personal mess kit: The *Alpine* Kit by MSR is the best for our purposes, but there are others

Metal drinking cup: Make sure the cup is metal

Water bottle: While you work you will need something to carry water in

Light-weight tent: Some of the men may want to double up

Tool belt: A tool belt, hammer, square, tape and trowel are about all the tools that can be easily carried
Bring extra batteries

Flashlight: bring extra batteries

First-aid kit: Standard

Heavy work gloves: Standard

Poncho: Standard

Water purification system (check with coordinator if needed)

One-burner stove (check with coordinator if needed)

Backpack: Everything must fit into one backpack, so make sure your people have the appropriate pack

Other items: Check with the Missionary to determine what other items may be needed, such as:
Mosquito nets, extra rain gear, cold weather gear, etc.

Team members should try to keep their pack weight under 20 kilos (44 lbs.). Several in-country airlines will charge extra for any weight over 20 kilos. A small carry-on will help. I would recommend a small gym bag with two days' food, a change of under clothes, camera, snacks and personal hygiene kit. Keeping these items separate from your backpack will help keep it under 20 kilos.

VIII MEDICAL PROBLEMS

By virtue of our stated mission, we of PathFinder Missions, know we are going into the most difficult and hazardous parts of the world. This presents many challenges for the project coordinator. If we tried to address every danger or medical problem that might be faced, it would require volumes and would still not cover many topics. You need to consider the geographical area you are going into. Is it extremely hot, cold, wet, dry, high altitude, desert, jungle, etc.? Research these topics at your local library, school, college, on the Internet or with your physician. Collect as much information regarding medical problems in these environments as possible. Put together a handout on what the team can expect to encounter, what shots, pills or preventative measures needs to be taken.

The most important fact to remember is, you and your team will be a long way from medical attention, sometimes a day or more. You must rely more on prevention. Following is a list of common problems and preventative measures:

❑ **HOT TROPICAL CLIMATE:**

Heat Exhaustion is very common. Warn your men of the symptoms and make first-aid instructions available. Watch each other closely and take frequent breaks.

Infection sets in very quickly. Pay close attention to any cuts or scrapes, no matter how minor. Change the bandage frequently (at least three times a day) and monitor the wound very closely.

Intestinal problems are caused by impure water and food bacteria. Prevent this by bringing your own food and water purification system. Stress upon your team how important it is not to eat anything unless the Missionary approves.

❑ **COLD DRY CLIMATE:**

Frostbite can occur very quickly in extremely cold climates. Warn your team about the dangers of exposed skin. Change socks each day. Wet feet will invite frostbite.

Hypothermia sets in fast when you are wet. You will sweat while working during the day. Change your under clothes BEFORE you get chilled.

Respiratory problems will develop when you have a heat source that gives off fumes. Combine this with cold, dry air and some of your men will have breathing problems or may develop respiratory infections. Be careful of enclosed places when your heat source gives off fumes.

❑ **HIGH ALTITUDE:**

Before you lead a team into high altitude, research altitude illnesses very carefully. Altitude illness is basically broken down into three areas: Acute Mountain Sickness (AMS), High Altitude Pulmonary Edema (HAPE) and High Altitude Cerebral Edema (HACE). Be familiar with signs, symptoms and prevention. Anytime you go above 8,000 feet you run the risk of altitude illness. The only treatment is to descend to a lower altitude until the symptoms are relieved.

IX TRAVEL ARRANGEMENTS

If you are traveling by air have everyone meet at one departure airport. It is important to have the team start as a group. Each team member will be allowed two check-in bags but many time the coordinator will take up one of these bags for the teams tools, cooking gear, water filter and many other item. Each one of these tools bags or boxes should be numbered and assigned to a team member. This is not possible if you have members traveling form different airports.

Before Leaving Home:

Tourist Visa: Check to see if a Tourist Visa is required. Many times your passport will have to be sent to foreign embassy to obtain an entry visa. This needs to be done many weeks in advance and can cost several dollars. To ensure a smooth trip it is essential to be in contact with the host missionary. When you have your final itinerary, fax a copy to the missionary so he can make arrangements to pick up the team at the airport. Ask the missionary to arrange your in country travel.

Before Your Departure:

Each project participant is responsible for their travel arrangements to the final domestic departure point. (Some may choose to drive, others will fly.) You will be responsible to purchase tickets, for the entire team, for all foreign travel. Plan ahead to get the best rate by booking early. Ask the travel agent to mail the tickets directly to each project participant. If you are leaving from the same A/P it may be best for the Coordinator to receive all tickets and hand out at the A/P.

Set a time and place to meet at the final domestic departure airport. Require the project participants to be at the airport at least five (3) hours prior to departure. (Foreign flights are notorious for changing departure times.) It may necessitate spending the night at a location near the airport prior to the departure date. There will be many things to do and check so plan for a meeting at your motel room or at the ticket counter of the airlines you are flying.

Orientation: At your meeting prior to departure go over all the topics you have written to the team in their informational packets. Any equipment that needs to be distributed should be done at this time-stoves, meals, etc. You should physically check the following:

Passport

Shot card (yellow card), if required

Visa, if required

Airline Ticket

Luggage (only one item – a backpack under 50 lbs.) Weight differs with each air line.

Equipment specified on the equipment list

All documents should be hand carried not in checked luggage.

If you are staying overnight prior to departure, make sure you have all the names and room numbers of your team. Set a specific time and place to meet so all of you can travel to the airport as a group. It is imperative that you keep track of the team. Make sure the team understands the importance of remaining together at all times so no one is left behind or misses a change in plans.

Point of Entry into a Foreign Country:

Customs If you do not have someone in your group that speaks the native language this could be a very tense and difficult time. The best advice is to be very cooperative and try to find someone who speaks English. Do not show irritation toward the host country, you are a guest in their country, they expect you to speak their language. Make sure all members have their passports and other documents ready. As you pass through check-points, it is normal *for* some team members to be stopped and have their luggage searched.

In-Country Travel: Know who will meet you at your final destination (your point of entry into the country may not be your final destination). There will be costs associated with transportation from the airport to the job site. At most international airports there will be a place to exchange the dollar *for* the local currency. I recommend that each participant exchange not more than \$50.00 to begin with. From your conversations with the missionary, prior to your trip, you should have a good idea of the costs associated with in-country travel, lodging and food. You must keep accurate records of all project money spent. Obtain a receipt for all project funds disbursed and note on the receipt if the amount is in dollars or the local currency. (Make a note to yourself what the exchange rate is so you will be able to account properly *for* funds spent.)

Transportation from the airport to the job site could be anything from cab, bus, boat, pack animals, etc. Whatever it is there will be a cost involved. Prior communication with the missionary will help you determine what expenses will be. Each Pathfinder trip is different.

In-Country Lodging: In most instances, it will be necessary for you to stay a night or two in the host country. Ask the missionary to make the arrangements. If he is not able to do so, ask your travel agent *for* assistance. The purpose of the trip is to complete the building project. Usually the team will want to do some shopping before leaving. You will need to plan for this in your itinerary.

Returning to the United States:

Customs USA customs is one of the toughest in the world. DO NOT bring anything illegal into this country. The team will not have enough money to bail you out of jail (I am serious). All will be asked if they have anything to declare-be truthful. Not all will have their luggage searched (they do random checks).

Lodging: Many of the team members will want to be on their way home. If your flight arrives late, you may want to arrange for a hotel room for the night. Each participant is responsible for their own arrangements in the United States. Let each member know the itinerary well in advance so they can plan hotel arrangements. They may want to double up with someone to save on expenses.

X DEVOTIONALS AND WORSHIP

Building for the kingdom of God will be a spiritually uplifting time-one of renewal and evangelism. Assign someone to give a devotional each morning. If possible designate a different person for each day. You will be asked to attend church services with the local congregation. Plan to attend as many of the services as possible but there will be times when you will be just too tired or the job will go late into the night. The local congregation will probably ask for one of the team members to speak at an evening service. Check with your team to see if one of them would like to speak. The missionary will act as the interpreter.

Be in prayer for these services. Many people may, for the first time, pray for someone who is healed or saved. These services have been life-changing for many people participating in a [PathFinder mission](#). The project is not the only thing being built – men's lives are!

XI EMERGENCY CONTACTS

You will be the primary contact person prior to the date set for all participants to leave their homes. But once they leave home and are in route to the point of departure, they will need to have the telephone number of a person they can call in case they are not able to arrive at the departure point as scheduled. This person, in turn, should be able to contact you, the project coordinator, to inform you of any problems.

Also, when you write or call the missionary, you need to obtain from him a telephone number, in the host country, for emergency contacts. This may be the phone number of the wife of the missionary or local pastor. The telephone number of this contact person should be given to the team members so they may leave it with their families should any emergency arise at home.

It is recommended that you provide to each member of the team a list of all participants. This should include name, home address, phone number and email address.

XII PROJECT CHECKLIST

Once you have selected a project, proceed with this checklist.

10-12 MONTHS PRIOR:

- US MAPS or World Mission CP&D office and District approval. Mail the form to the National President for PathFinder Missions.
- Mail Participant Questionnaire to interested men.

8-10 MONTHS PRIOR:

- Obtain a CP&D Project number.
- Send Project Information Form to missionary
- Complete a list of Project Participants
- Select Team Leaders

6-8 MONTHS PRIOR:

- Letter to Participants (explaining the project, cost, location, deadlines for money, etc.)
- Require a partial payment from all participants
- Establish with your District or Local church and accounting process.
- Order any special equipment (stoves, MRE's, water purification systems, etc.)

4-6 MONTHS PRIOR:

- Money for construction cost due
- If leasing vans, reserve them now.
- Have members get passports, visas, shots, etc.
- If driving in, assign drivers.
- Start work on the Information packet

2-4 MONTHS PRIOR:

- Money for trip expense due
- Information packet completed and mailed out.
- Make sure team leaders have items they need.
- Purchase airline tickets
- Order your MRE's or other food

1 MONTH PRIOR:

- Buy insurance for vehicles (MEXICO ONLY)
- Buy insurance for Project Participants
- Send reminder letter to participants (times, dates, equipment, papers, etc)

XIII FORMS

The following forms are included to help you organize your trip:

- ❑ **PathFinder Missions Participates Questionnaire**
- ❑ **District Approval to participate in CP&D building project**
- ❑ **PathFinder Missions Project Information Form**
- ❑ **PathFinder Missions Record of Income**
- ❑ **PathFinder Missions Record of Expenditure**
- ❑ **Other forms are located on the PathFinder Web Site www.pathfindermissions.com
Code of Conduct, Waiver, Insurance Acceptance, etc.**



PATHFINDER MISSIONS

Participants Questionnaire

1. Is your name and address as shown on the envelope correct?
Yes _____ No _____ If changed list the correction.

2. List your phone number. Home _____ Work _____
3. I feel God would want me to commit to the dates for this project and I am able to participate.
Yes _____ No _____
4. I can best help the team in: Framing _____ Mason _____ Laborer _____
5. List any other skills you have which might help the team.
 - a. _____
 - b. _____
 - c. _____
6. The cost of this project is \$ _____ for construction and \$ _____ for travel, food and other expenses. You must have a total of \$ _____ plus paying your way to the point of departure. If you are sure you can raise the amount needed then initial here. _____

After consulting with a physician, I know of no physical limitation that would restrict me from participation in the Pathfinder Project.

Sign your name here _____

Print your name here _____

After completing this form please mail it to:
(project coordinator address)

Return this form before _____



**Frontiersmen Camping Fellowship
PATHFINDER MISSIONS**

District Approval for CP&D project:

To the District Men's Director and District Commander of _____
District. From the [District Missions Coordinator](#) of the _____
[District](#). Our [District](#) would like to sponsor a CP&D Pathfinder project. We are asking for District approval
of our participation in such a mission.

Signed _____
([District Missions Coordinator](#))

Signed _____
(District Commander)

Approved

Disapproved

To the District Superintendent of _____ District. The Royal
Rangers of this District would like to sponsor a CP&D building project. We are asking for District approval
of our participation in such a mission.

Signed _____
(District Superintendent)

Approved

Disapproved

Mail this form to: National [President](#), PathFinder Missions



PATHFINDER MISSIONS
Project Information Form



Project Name: _____ Project Number: _____
Project Location: _____
Possible Dates for Project: _____

MISSIONARY INFORMATION:

Name of local or Construction Missionary: _____
Phone Number: _____ Fax Number: _____
Address: _____

TYPE OF STRUCTURE:

Description: Walls _____ Roof _____
Size _____
Will foundation be poured prior to team's arrival? Yes _____ No _____
Are project funds needed by team? Yes _____ No _____
Cost of materials \$ _____

TOOLS:

Available at Job site: _____
Tools to be brought by Team: _____

TEAM:

Number of men needed: _____ Team Coordinator: _____
Block Layers _____ Painters _____ Plumbers _____
Electricians _____ Welders _____ Carpenters _____
Cement Finishers _____ General _____

TRANSPORTATION FOR TEAM WHILE ON PROJECT:

Specify all travel necessary from the airport to the job site: (Bus, truck, boat, pack animal, etc.)
Estimated cost of in-country travel: \$ _____

ENTRANCE REQUIREMENTS:

Visa _____ Passport _____ Birth Certificate _____
Tourist Card _____ Other _____ Airport Fees _____
Required/Recommended Inoculations _____

GENERAL WEATHER CONDITIONS:

(Altitude, temperatures, type clothing needed, etc.)

Days: Hot _____ Humid _____ Rainy _____
Cold _____ Cool _____ Warm _____
Nights: Cool Evenings _____ Warm Evenings _____ Other _____

MONEY EXCHANGE: _____

OPPORTUNITIES FOR MINISTRY: _____

EMERGENCY CONTACTS:

Name: _____ Phone: _____
Name: _____ Phone: _____

SIGHT-SEEING AND RECREATION: _____

OTHER: _____



PATHFINDER MISSIONS RECORD OF INCOME

PROJECT: _____ PROJECT # _____ SPONSOR: _____

PROJECT COORDINATOR: _____ DATE: _____ THROUGH _____

PARTICIPANT NAME	PAYMENT			
	PAYOR (NAME & ADDRESS)	CHECK #	AMOUNT	DATE REC'D
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				

